



PARISH PROFILE OF

St Peter Maney

Deanery of Sutton Coldfield
Diocese of Birmingham

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Malcolm and Graham, our Churchwardens



Eric Swindells at the organ; Source: Tim Ellis¹

WELCOME AND OVERVIEW

¹https://www.flickr.com/photos/tim_ellis/albums/72157631471826496/with/7958301478/

WHO WE ARE AND WHERE WE ARE GOING

We are a friendly and welcoming church community. There is evidence here of the working of the Holy Spirit in the love, tolerance, caring and generosity of the people of this church; in their faithfulness Sunday by Sunday; in their ongoing and increasing support for the church and for the charities we support; in their engagement with saving our planet.

Under the leadership of our last vicar we made it a priority to reach out to young families and we have been successful in this, building up a core membership of regular families and a further group who attend from time to time. Unfortunately over the same period a number of our older parishioners have died or moved away and we are conscious that overall attendances have dropped and we are not growing in numbers. A key priority is therefore to grow our congregation. Current average attendance on Sundays is 85 and 12 at Thursday morning communion.

The church is well rooted in the local community and good links with the local primary school have been formed. Our Hall is well used by all sorts of groups including the uniformed organisations. This gives us useful points of contact which we need to develop as we are conscious that we should be more outward looking, demonstrating God's love by our commitment to the wider community. We believe there are great opportunities in our parish and we need a vicar who can help us identify our priorities and encourage us to make changes as necessary.



What we love about St Peter's
Results of our parish survey Nov 2018

Throughout this profile you will see text boxes containing quotes from the congregation who responded to a brief questionnaire on what we love about St Peter's and what we would wish for in our new vicar. We hope they will give you a flavour of what St Peter's is like and what you would be able to accomplish here.

PROBLEMS - AND SOME THOUGHTS ON POSSIBLE SOLUTIONS

St Peter's is widely considered to be a welcoming place. We want to welcome people of all ages and help them to experience the sense of community and support that we offer and become lifelong followers of Jesus Christ.

Our relatively small numbers (and even smaller numbers of younger, able-bodied people) make it difficult for us to accomplish all that we would wish. We admit that we possibly over-concentrate our efforts on keeping things going and doing those things which we have always done in the way we have always done them, but we are not resistant to change. We have introduced changes gradually with due concern for our congregation, such as:

- setting up a Care team,
- starting Messy Church,
- commissioning an icon,
- introducing a pricket stand (which is enormously popular),
- reserving the sacrament,
- developing amazing drama productions for Christmas and Passiontide,
- leading the diocese in our care for God's creation.

Our style of worship is valued by regular attenders and occasional visitors alike. We use modern hymns and worship songs at many of our services and there is no deep-seated dislike or fear of more modern styles of worship. We have a performing rights licence covering a wide range of hymns and songs and occasionally use a projector and screen in services.

We have ceased to sing the psalms but read them aloud weekly. A number of people very much value the Book of Common Prayer but it is only used regularly at 8.00 am on Sundays and for the midweek service, with an occasional sung Matins. Our aim to hold Matins on fifth Sundays has become more and more difficult because of other needs on those days e.g. Mothering Sunday, Patronal Festival. We have been sad to abandon Evensong and Evening Prayer at least for the duration of the interregnum.

We are conscious of the fact that many members of our congregation have joined us from other local churches where they found the style of worship uncomfortable. Many of these people have become enormously important in the life of St Peter's and we recognise that our church would be so much poorer without them.



It is important when talking about our reliance on older people to point out that St Peter's is very blessed with having exceptionally good relationships between old and young. Boisterous children are joyfully tolerated. Our young people are encouraged and appreciated. There is little in the way of cliques or factions here. We are tolerant of differences of all sorts. We are kind to one another.

We discussed our needs and aspirations at a recent meeting of the PCC and found a real consensus of opinion on what was necessary for us to move forward with God. We want to be open to the leading of the Holy Spirit and recognise our greatest need is to increase our numbers - particularly the numbers of younger people who are prepared to commit some of their time and talents to St Peter's. We recognise that we need to nurture and train these people to be able to take positions of leadership and management. However we were also agreed that we must preserve the uniqueness which has attracted so many people to come to St Peter's.

If our new Vicar is to be part-time in his or her duties at St Peter's, it becomes more important that lay people are enabled to step up to fill the gaps in worship, teaching, and pastoral care. Finding such people who are young enough and fit enough is the problem. So many of our older members sacrificially carry on with jobs and responsibilities well beyond the time when they would like to hand over to someone younger and/or fitter.

We discussed possibilities available to us. These include:

- Setting up a **Prayer group** to pray for our needs and those of the Parish
- Exploring **less formal worship** and a broader range of music
- Engaging more with our **Hall Users and uniformed organisations**
- **Engaging more with the local community** through such events as our annual litter pick
- Exploring ways to utilise as quickly and effectively as possible the money we have available for a **Youth Worker**
- Exploring the possibility of a **Youth Group** and a **Children's Choir**
- Developing better links with **local schools** and engaging with parents
- Encouraging and supporting anyone with a vocation towards **becoming a Reader**
- Training and developing people to **take leadership roles**
- Looking at the possibility of members of the PCC taking **Line Management** responsibilities for our employees

Lord, send us more people

Lord, send us the people we need

Lord, send us the people we need and those who need us

Amen

WHO WE ARE LOOKING FOR

The Archdeacon asked us for our views on this and we have had further discussions among ourselves and in the PCC. There is a broad consensus that we want a man or woman with a firm faith and vision who will lead us to grow in spirituality, who will teach us and broaden our knowledge and understanding of Jesus and the Bible.

We are looking for a good leader and communicator; someone who will listen and respond sensitively to the views of others; who will delegate effectively; who will be able to identify and develop latent talents. We need someone who can appeal to the children and young people, to the occasional attenders and to newcomers.

*"St Peters always offers
a warm welcome"*

We want to maintain the beauty, dignity and reverence of our style of worship but realise that we sometimes need to be more lively and accessible to people who do not have a traditional church background. However, we do need someone who is happy with a dignified style of worship and particularly traditional church music. We are very committed to our work in protecting God's creation and our new Vicar would need to be sympathetic to this and preferably enthusiastic about supporting and developing it.

*"Our new vicar should be a
motivator – someone able to
nurture talents in others"*

We need someone who will build on the strengths of St Peter's – the commitment of its congregation, their love for the church and the style of worship, their faithfulness, but who can gently guide us in the ways we need to go if we are to continue to attract new people, and especially young families and children.

WHAT WE CAN OFFER

A **friendly and welcoming** community

Great opportunities for **mission and ministry**

A **single parish** and a single church

Supportive Readers, PCC, children's workers, administrative staff, and many willing helpers

A church with **financial stability**, good reserves and a generous congregation

Supportive local and retired clergy

Buildings in a **good state of repair**

A wonderful **Arts and Crafts style vicarage**

A **pleasant place** to live and bring up a family

Good schools, local facilities and excellent transport links

WHO'S WHO



Source: Tim Ellis

Churchwardens	Graham Gomm and Malcolm Harley
Deputy Wardens	Owen Cain, Phil Fox, and Hazel Hallas
Readers	Sheila Richmond and Ann Willis
Acting Director of Music	Eric Swindells
Church Administrator	Maxine Hill (and PCC Secretary)
Care Team	Gill Wood
Carpenter's Arms	Neville Benyon (and Reader Emeritus)
Child Protection Officer	Barbara Chappell
Children's Advocate	Dickon Taylor
Children's Society	Joan Bradley
Christian Aid	John and Frances Heywood
Church Army	Sue Taylor
Church Fellowship	Sylvia Cotgreave
Church Mission Society	Garth White
Eco Maney	John Heywood
Flower Arrangers	Sheila Gomm and Kay Murray
Hall Caretaker	Ian Moore
Health and Safety Officer	Solomon Salawu
Children's Ministry	Sonia Clucas
Mother's Union	Ann Willis
Servers' Guild	Lorna Scully
Social Committee	Christine White
Treasurer	Paul Jenner
Vice Chair PCC	Sheena Heaton



Source: Tim Ellis



Cast, director and support staff of the 2018 Nativity drama performed in the Church on Christmas Eve with a congregation of around 400

WHAT WE DO



The Altar at Harvest Festival 2018 with offerings for the Food Bank

SERVICE TIMES

Sundays

- 8.00am Holy Communion Order 2
10.30am Sung Eucharist Order 1
(All Age Service on 1st Sundays and Matins on 5th Sundays)
6.30pm Holy Communion Order 1 (1st & 5th Sundays)

Thursdays

- 10.30am Holy Communion Order 2
(with prayer for healing and laying on of hands once a month)

Additional services

- Daily Office said regularly
Compline said weekly during Lent



PATTERN OF CHURCH LIFE

Services follow a monthly pattern, with room for variety. Arrangements on the 5th Sunday are flexible - on a festival or other special occasion we might have Holy Communion at 10.30.

Until recently, there was an evening service every Sunday but as small congregations decreased this became unsustainable and sadly we decided we would be unable to continue with Evensong or Evening Prayer during the interregnum. Holy Communion continues to be offered on 1st and 5th Sunday evenings.

Compline is said each evening during Holy Week and the Maundy Thursday Communion Service includes the washing of feet. A Walk of Witness, organised by Churches Together in Central Sutton Coldfield, takes place on Good Friday morning and a contemplative service is held in church in the afternoon. On Holy Saturday there is Compline with Remembrance of the Faithful Departed.

A Christingle Service is held at the beginning of Advent. We have occasional pulpit exchanges with the other churches in our group, particularly in the Week of Prayer for Christian Unity, and in recent years a Deanery service has been held at Ascensiontide.

WORSHIP STYLE

The traditional style of our worship is very much valued by the congregation. It was perhaps the most important thing which people said they loved about St Peter's in our survey. It was interesting to learn that our style of worship was appreciated as much by most of the young families as by the older people.

To say that our style is largely traditional is not to say that we are stuck in our ways and unwilling to try new ideas and approaches. Our 0-99 services (on the first Sunday each month), based on a Service of the Word, are very much geared to children and young people. The children are present throughout the service and the music is led by a band of instrumentalists. We try to mix more traditional hymns with worship songs using actions and percussion from time to time. Both adults and children participate in dramatizations of bible stories. The lectionary readings are followed with considerable use of seasonal material including use of a 'Green' communion service throughout Creationtide.

ASSISTANCE WITH SERVICES

There is one retired priest with permission to officiate, and two Readers who preach regularly, officiate at non-Eucharistic services, including weekdays, and take funerals; there is one Reader Emeritus. In addition 27 people assist as servers, communion assistants, readers and leaders of intercessions. The Eucharist is reserved for home communion as necessary.

*"St Peter's is middle of the road in its practices
and so is able to embrace people from a wide range
of traditions"*

OCCASIONAL OFFICES

In 2018 we celebrated 3 weddings and 16 baptisms. Marriage of divorced persons is in accordance with the Bishops' Guidelines. Our baptism policy is open with the parents being offered appropriate instruction if they wish. Many families who are not regular attenders choose a baptism after the morning service but church family children are usually baptized during the 10.30 service.

There were 16 funerals in 2018. We hold a regular service of remembrance at All Souls' tide, for those who have been bereaved. Easter lilies are donated in memory of loved ones and a Book of Remembrance is maintained at the back of the church.

There were 5 people from St Peter's confirmed in 2017. Preparation is sometimes shared with the two other churches in the Group and we have taken it in turns to host the Confirmation service. It is now Diocesan policy to hold Deanery Confirmations.

One member of our congregation, Laura Ward, is currently studying for the priesthood at St Stephen's House, Oxford.

MUSIC

Our small but enthusiastic and loyal choir has a good repertoire. The choir is RSCM affiliated and sings at the main Sunday services and other special services such as the festival of Nine Lessons and Carols and the annual service for remembrance of the faithful departed. We join with the choirs of the other churches in our group and the choir of Emmanuel parish church, for occasional special choral services.

A band of keen instrumentalists accompanies the monthly All Age (0-99) service on the first Sunday. The choir also sings at this service.

Music like the general style of our worship is reverent while being lively and inclusive. Our current hymn book is Common Praise, supplemented by Sing Praise and New Hymns and Worship Songs. Choral settings of the Eucharist, which are sung at the main Communion Service on the second, third, and fourth Sundays, are congregational friendly and Matins is sung on some fifth Sundays.

"I like the core of traditional style of worship alongside the variation from time to time"

The organ is a brightly toned three manual Nicholson. It is kept in good order and is considered one of the finest organs in Sutton Coldfield.

Currently there is a vacancy for the post of Director of Music.



Members of St Peter's choir

CHILDREN AND YOUTH MINISTRY

We have a small team of dedicated people working with children and young people under the leadership of Sonia Clucas. We have a number of young families attending regularly and a wider group who come from time to time. We comply with the Diocesan Policy on Safeguarding and have a Parish Child Protection Co-ordinator (Barbara Chappell) and a Children's Advocate (Dickon Taylor).

Sunday Club meets during the 10.30 service on Sundays. Two adults (DBS checked) take the session which includes stories, drama, songs and craft. Children come back into church for the communion and at the end of the service are invited to tell the congregation what they have been doing and to show off their work. Ages range from 3 -13 years. Although this is challenging it does open up the possibility for starting a youth ministry. The young people are keen to be more involved in church life and find roles in the church and beyond.

Children's corner in church is well used by families with babies and toddlers. Toys, books and activities are provided.

Messy Church is run 3 times a year following a theme including worship, stories, songs, craft and food. We are fortunate to have many helpers from the church family. .



Top Ann giving a talk at Messy Church event **Bottom** Band for the 0-99 service

For a number of years we shared a **youth worker** with the other two churches in our Group. When that arrangement came to an end about 18 months ago we employed a youth worker of our own but unfortunately he had to leave us after only 1 year. There is a lot of scope for future youth work and as we have funding available, we hope that our new vicar will be keen to develop this.

Other opportunities for work with children and young people

We have a number of groups attached to our church or as regular Hall users. These include Beavers, Cubs, Scouts, Rainbows, and Brownies, Parent and toddler group, Baby Sensory Group, and Dance classes. Our Christmas Eve Carol service, specifically designed for families with children, is enormously popular (attendance over 400) and includes drama and an informal choir which anybody can join. There are excellent opportunities to develop many more links through these groups and events and to develop the ministry to children and young people.

Sunday Club ideas for Church Profile

This is what we think

Some young people are keen to think about ways to present ideas including a video

We like St Peter's because:

- Friendly church
- Supportive
- Warm vibe
- Messy Church
- Fun special occasions
- Sunday Club as an option
- Drama at Christmas and Palm Sunday
- Interactive services
- 0-99
- Amazing church choir
- Charitable
- Sharing meals together

To make it even better we would like:

- More drama and plays
- More displays
- Larger Sunday Club
- Charity work
- Children's choir
- Youth club
- More getting together
- Competitions
- Helping at hospitals or care homes
- Visits

We would like our new vicar to be:

- Cheerful
- Passionate
- Devoted to God
- Have a vision to make the church better
- Enthusiastic
- Caring
- Understanding
- Supportive
- Motivated
- Believe in charity
- Accepting
- Likes little kids
- Organized



CARING FOR GOD'S CREATION

Nine years ago as one of our Transforming Church targets, we resolved to try to reduce our carbon footprint. A sub-committee of the PCC was set up – known as Eco Maney. The committee meets regularly, writes regular reports for PCC and an article in every edition of the magazine, as well as caring for the Church grounds through a monthly working party.

Today St Peter's is an Eco Church Silver Award holder, with aspirations to reach the gold award soon. We were the first Anglican church in the Diocese to attain the Silver award. Significant achievements include solar panels on the church roof, LED lightbulbs, and double glazing the hall.

We involve the congregation actively in Creationtide and during Lent over 50 members of the congregation took part in a carbon audit (2017) and an environmental quiz (2018) during Creationtide.

As part of our work to become an Eco Church we decided to try to become a Fairtrade Church. We use Fairtrade products as far as possible and hold a Traidcraft stall on the first Sunday of each month.

We have given presentations to other parishes and deaneries on Eco Church and sponsored a motion through synods resulting in 'Caring for the Environment' becoming one of the 10 Diocesan aims.

It is very important to us that our new Vicar should be supportive of these ideas and activities and hopefully will help us promote them at St Peter's, throughout the Diocese, and with other churches and lay groups in the town.



"There is a strong desire to care for the planet"



"St Peter's is serious and committed about climate change"



Top John and Paul with the solar panels installed on the church roof in 2011

Middle Litter pick 2018 as part of 'Maney in Bloom'

Bottom Planting in Tower Walk which runs through the church grounds and is open to the public

OUR CHURCH COMMUNITY

PCC The PCC is well supported; attendances are good and regular. There are 21 members of the Church Council which meets every two months. There are 5 sub-committees – Finance and Standing, Buildings and Grounds (includes Hall management), Mission, Life and Worship, Eco-Maney, plus a Social Committee. We have two members on Diocesan Synod and three members on Deanery Synod. Our Church Administrator, Maxine Hill, acts as PCC Secretary.

Mothers' Union St. Peter's has a small but enthusiastic branch of the Mothers' Union. Membership has increased over the last year with 4 new members. The branch meets every second Tuesday for worship, presentations, discussions and other activities. Visitors are always welcomed. MU members provide knitted teddies for all infants baptized at St Peter's and help out with several activities such as Messy Church and events organised by the Social Committee.

Church Fellowship This is a friendly group of men and women who enjoy listening to interesting speakers and taking part in social events which are held to raise money for our chosen charities. Each year we hold a Strawberry Tea with entertainment which is a very popular and enjoyable event. We also organise a summer trip to a National Trust property or similar place of interest and a couple of meals at local restaurants. Everyone is welcome at meetings

Cedar Group The Cedar Group was set up by Colin and Margaret Smith (sadly no longer with us) as an informal social group providing companionship and mutual support for those who live alone and those who are carers. We meet monthly and enjoy a good chat, a cup of tea and cake and biscuits.



St Peter's Christmas Fair 2018

"So many people are very involved with the life of the church in so many ways"

"I love the friendliness and care for each other at St Peter's"



MU stall at St Peter's Wedding Fayre on a Budget



Members of the Mothers' Union cooking food for Messy Church



Social Events In recent years we have moved to holding more lunchtime events as many people are less able or willing to come out in the evenings. The Social Committee organises shared lunches at Patronal Festival and at Harvest which are always well supported. We also have the occasional evening event such as a quiz night with a fish and chip supper. Coffee is served after the 10.30 service each Sunday and after the Communion service on Thursdays. Major birthdays or Christenings are often celebrated with cake and wine after the main Sunday service.

Lectors, Intercessors and Communion Assistants At present we have 17 on the Prayer Rota , 17 on the list of readers and 11 Communion Assistants.



The Care Team has around 10 members. Its primary focus is to visit the sick and housebound with around 350 visits undertaken each year. There are close links with the local hospital chaplaincy. Just recently retired as hospital chaplain, Revd Andrew Ball is now a member of our congregation. Care team members also look out for newcomers to the church. The team is currently studying to learn more about dementia to be able to provide better support to those with dementia and their carers.



Flower Arrangers Led by Sheila Gomm and Kay Murray, St Peter's has a strong team of flower arrangers. The Chancel, South Transept and Lady Chapel are decorated each week (except in Advent and Lent) and at major festivals – Easter, Patronal, Harvest and Christmas – flowers are placed throughout the church on lecterns, pillars and windowsills as well as in the porches.

Top The Care Team
Bottom Church cleaners

Middle Lorna, one of our servers

Servers' Guild There are currently two adult servers.

LINKS WITH THE WIDER COMMUNITY

Sutton Coldfield Deanery There are 11 parishes and 14 churches in the Deanery of Sutton Coldfield, which covers the town of Sutton Coldfield and some bordering rural and urban communities. The combined population is just over 100,000. The deanery covers a wide range of worship styles as well as social contexts. Adrian Leahy from All Saints Church, Four Oaks is our Area Dean.

Our Group Churches St Peter's is linked in a group with Holy Trinity Parish Church – the town church and our mother church - situated at the other end of the main street from St Peter's – and with St Chad's which is some distance away on the outskirts of the town. We have regular pulpit exchanges and organise joint study groups in Lent and Advent. There is usually an Ash Wednesday service in which all three churches participate.

Diocesan Synod St Peter's currently has two members on the Diocesan Synod which meets three times a year.

Deanery Synod The PCC elects three members to the Deanery Synod which meets three times a year.

Chapter Chapter meets monthly for both business and social meetings, including a 24 hour Residential Chapter in the autumn and an Extended Chapter that includes all involved in licensed ministry.

Churches Together in Central Sutton Coldfield This is an ecumenical group of nine churches situated around the centre of the town. Clergy and lay members meet regularly and host joint events such as the annual Lent lecture given by our MP Andrew Mitchell.

Carpenter's Arms The Carpenter's Arms is a community centre set up by the Central Sutton Churches Trust to offer practical service to families and lone parents, people with physical or mental disabilities, the homeless, the unemployed and the bereaved. They provide activities, support and events for all ages and groups in the community. Neville Benyon (Reader Emeritus) is our representative on its Board and we regularly make donations towards its upkeep.

Sutton Pastors The scheme operates in the Town Centre on Friday and Saturday nights when it is very lively with young people. The aim is to provide help and support to anyone who has problems with too much to drink or with relationships on a night out – or who just wants someone to talk to. Coffee and soft drinks, sweets, flip-flops for sore feet and help with transport home are provided.

Sutton Sisters Sutton Sisters is a group of Muslim and Christian women living in Sutton Coldfield who meet together with the purpose of getting to know each other and learn more about each other's faith, in the interest of peace and better community relations. It was set up in 2015, by two women from St Peter's, and includes representatives from other Central Sutton Churches. We organise various events, designed to extend the interfaith contact to more people, e.g. presentations on the Haj and Advent with shared food; a Family Fun day of rounders, cricket and other sports - with food; presentations on Ramadan and Lent, with food! There has also been fund-raising for refugees and a peace march. It is not an exclusively St Peter's organisation, but it began with us and the St Peter's representatives are part of keeping it going.

"I love the times I have felt a growing sense of community"



Students of Maney Hill Primary School, Christmas 2018

Footsteps - Faiths for a Low Carbon Future Footsteps is a project of Birmingham Council of Faiths, founded in autumn 2015 around the time of the Paris Conference on Climate Change and is based on the interfaith Lambeth declaration. Footsteps has active members of other faiths e.g. Hindu, Muslim and Jewish on the Planning Group. Members of St Peter's attend events and have been involved in organising and supporting these although we currently do not have a representative on the group. Children from St Peter's have attended Small Footsteps, a week-long programme during the summer holidays exploring environmental matters.

BACA The Birmingham Anglican Climate Action group is a voluntary group which promotes the practice of combatting climate change within the Diocese and the wider Anglican Communion. St Peter's has two representatives on its organising committee.

Christian Aid Under the leadership and organisation of Frances and John Heywood, St Peter's generally manages to cover all the roads in the Parish and raise around £2000 a year during Christian Aid week.

Local Schools There are two primary schools – Maney Hill and Holland House/Town Schools in the Parish as well as Sutton Coldfield Grammar School for Girls. Sutton Girls and a nearby comprehensive, Plantsbrook School, have provided choirs to entertain the Church Fellowship at their annual Strawberry Tea. We have close links with Maney Hill School and their children take part in an annual Christmas competition at the Christmas Fair. Ann Willis, one of our Readers, is a Governor there as was our previous Vicar.



Joint Eco Maney/EcoSutton stall at Streetly Methodists Eco Festival 2017

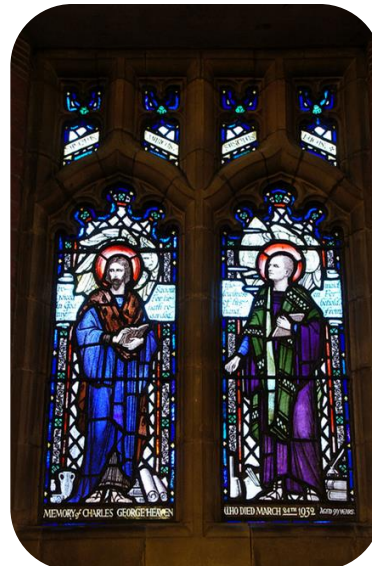


FABRIC, FINANCE AND ADMINISTRATION

Source of photographs on this page: Tim Ellis

CHURCH BUILDINGS

The Church This is a Grade 2 listed, brick built structure in its own grounds. Consecrated in 1905, the church holds up to 400 worshippers. It is furnished with oak pews, has a number of commemorative stained glass windows and the altar is backed by a marble reredos. The three manual Nicholson organ is well maintained and has recently had a refurbishment. The church is considered to be an excellent example of unspoiled Edwardian style as little has been done to alter the original design or fittings. This does not mean that the church is a dusty relic – rather that it is a well-preserved building of its time and style which is still fit for purpose. Recent refurbishments include extensive work on the Tower and a new boiler. The church is occasionally used for concerts and other events such as a Wedding Fair and Vintage Clothes Sale. We recently hosted a religious art installation.



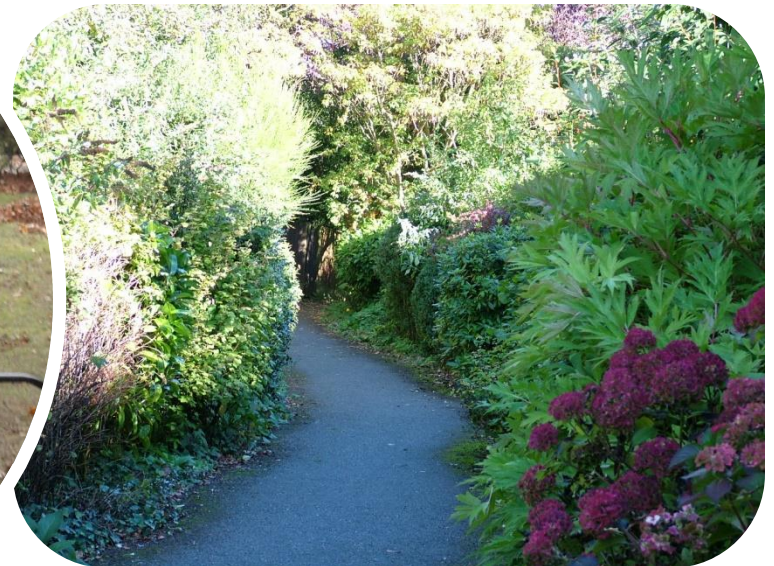
Source of photographs on this page: Tim Ellis

Church Hall Leading off the rear of the church is the Church Hall (dedicated in 1965) incorporating a meeting hall with stage, kitchen, store-room and toilets including a disabled toilet with baby change facilities. On the first floor there is a smaller meeting room and an office for the parish administrator. The main hall accommodates 100 seated (200 standing). The smaller room accommodates 50. The hall is in good condition having been recently redecorated. The kitchen has also been upgraded in the fairly recent past. The Hall is actively marketed (by the church administrator) and is a significant source of income as well as a focal point for outreach and service to the community. The Church and the downstairs parts of the Hall are accessible to wheelchair users.

Hall users Hall users include church organisations, uniformed organisations and a wide variety of others such as Mother and Toddlers, Baby Sensory, Pilates, Dance group, Probus, Karate, Banghra, Bridge (U3A) and Yoga. The Hall is let for birthday parties and receptions.

Care of Building and Grounds The Buildings & Grounds committee is responsible for the maintenance of the church and grounds. Many of the smaller tasks are completed by a regular working party which meets on the 2nd Tuesday of every month and by occasional weekend working parties which tackle larger tasks such as clearing leaves in autumn. We have undertaken to do an annual litter pick of the area around the church. Larger works and grass cutting are undertaken by outside contractors.

Tower Walk Tower Walk is part of the church property but is used by the public as a walk through from Maney Hill Road to Pilkington Avenue. It is a welcome green space away from the noise and traffic of the busy streets nearby. Eco Maney has worked to develop it as an environmentally friendly space with bird boxes and bug hotel. Over 40 species of native wild flowers are to be found and church flower arrangers benefit from the greenery available. Passers-by often remark on how much they appreciate the space.



The Vicarage This is a Grade 2 listed building erected in 1915 and lies a few yards from the church. It is a spacious house in the Arts and Crafts style with two large reception rooms, a family room, a study, guest WC, and a large kitchen and utility room downstairs. Upstairs there are 6 bedrooms, a bathroom, separate WC and a shower room. There is excellent storage with most bedrooms having built in wardrobes. Secondary double glazing is fitted throughout. There is also a cellar and various outbuildings. A new garage was built in 2005. The Vicar's study is well designed with a small waiting area which allows visitors to come and go without having to enter the rest of the family home. The largish garden is easily maintained and is sometimes used for social events e.g. garden parties. There are various eco projects in the gardens including a pond, water butts, compost heaps, bird boxes and at the time of writing - beehives. There are fruit trees and bushes providing apples, pears, plums, raspberries and loganberries as well as copious amounts of rhubarb.

Less than five minutes' walk from the Vicarage are shops on Beeches Walk including a newsagents (which delivers) and convenience store. In the opposite direction it is a similar distance to Iceland and a small Tesco. Large supermarkets in Sutton include Sainsbury's, Tesco, Waitrose, Aldi and Lidl plus a number of Marks and Spencer's food outlets. Frequent bus services run along Birmingham Road which is about two minutes' walk from the Vicarage and Sutton and Wyld Green stations are each about 10 minutes' walk.

Please see the appendix for further photographs of the Vicarage.



Source of photographs on this page: Tim Ellis

FINANCE AND ADMINISTRATION

The church's financial situation is fairly strong. Although most years we anticipate a deficit, we are fortunate to have healthy reserves and have in recent years been very blessed to receive some substantial legacies. The Diocesan Apportionment has always been met in full. Hall lettings managed by our administrator and careful financial management by our Treasurer have ensured that income has been maximised and unnecessary expenditure avoided. In 2017 we had a total income of £129,028 with over 70% coming from giving. The Incumbent's expenses are met by an agreed amount out of the Unrestricted Fund, and are reviewed annually as part of the PCC's budget.

In all, in 2017, £10,574 was given to Church Societies and other charities. We regularly support the Church Army, Christian Aid, Church Mission Society, the Mothers' Union and the Children's Society. We aim to give 10% of our net income to other charities which are chosen each year by the PCC. The Church Fellowship adopts two charities each year as a focus for its fundraising

There are 2 part-time employees, on permanent contracts, with salaries reviewed annually: Maxine our Parish Administrator (15 hours per week) and Ian our Hall Caretaker/Cleaner (15 hours per week – flexible depending on usage). Funding is available to fill current vacancies for a Director of Music and a Youth Worker. Additional volunteers include two Church Wardens, three Deputy Wardens, a Sacristan, a Children's Officer, a Health and Safety Officer and regular helpers with administrative, social, cleaning and maintenance work.

Accounting is monitored in three main funds:

- The Unrestricted Fund for the administration of church services and the overall upkeep of the buildings (£107,862 at the end of 2017)
- A Designated Fund made up of reserves (£305,535)
- A Restricted Fund made up of donations/bequests for specific projects (£1,286)

Stewardship In 2017 a Stewardship campaign resulted in an overall increase in giving. There was also a shift from cash to regular giving, with more people signing up to standing orders and direct debits (Parish Giving). There are 25 regular weekly envelope offerings (21 gift aided), 45 givers by standing orders (40 gift aided) and 17 givers by Parish Giving (all gift aided). Additionally, 73 occasional worshippers used the envelopes available in each pew to gift aid their donation. A full copy of the accounts is attached.

Communications The weekly pew sheet is the primary means of providing information and news. The church magazine - St Peter's Maney News - is produced 6 times a year. We have a Parish website and a Facebook page. Most communication e.g. of PCC documents is done electronically and we have databanks of electoral roll members and of other people who have some connection with the church. We have (hopefully) complied with the requirements of the GDPR. There are sound systems in both church and main hall and we have an overhead projector and screen which can be used in either.

THE LOCAL AREA

Sutton Coldfield is a large town (over 100,000 inhabitants) situated in the North East of Birmingham and is likely to grow bigger in the next few years with a huge housing development (c.6,000 homes) scheduled for adjacent green belt land. Formerly an independent town in Warwickshire, Sutton was absorbed into Birmingham City in 1974. A measure of local democracy was restored in 2016 when limited powers were devolved to a Town Council.

The parish of St Peter Maney is relatively small both in terms of population and geographical size. Maney comes from the old word Meini meaning “the stones” due to early stone quarries on Maney Hill. It is a predominantly residential area whose population is significantly older and less ethnically diverse than Birmingham diocese as a whole. There is a mixture of well-established and modern housing, mostly privately owned. The town is fortunate to have the 2,400-acre Sutton Park with woodland, open meadows, playgrounds, restaurants, lakes and a donkey sanctuary. There are also excellent leisure and recreation facilities including Wyndley swimming pool and leisure centre, Gracechurch shopping centre, an art deco Empire cinema and a thriving restaurant quarter. Sutton Coldfield has some of the best primary and secondary schools in the region including two grammar schools. The Deanery Church of England primary school is situated in Walmley, a short drive from Maney. Public transport links are excellent via the Cross City line – Lichfield to Redditch and Bromsgrove via Birmingham New Street every 10 minutes during weekdays. Local bus services are also very good.

Good Hope Hospital, part of the University Hospitals Birmingham NHS Trust, is situated within the town and provides a broad range of services, including A&E. Unemployment and crime levels are below national averages and there is a general safe feeling about living in the town. In national surveys Sutton Coldfield is often identified as one of the best places in which to bring up a family¹.

“[Our new vicar should be] someone willing to engage with the wider community and with societal issues”

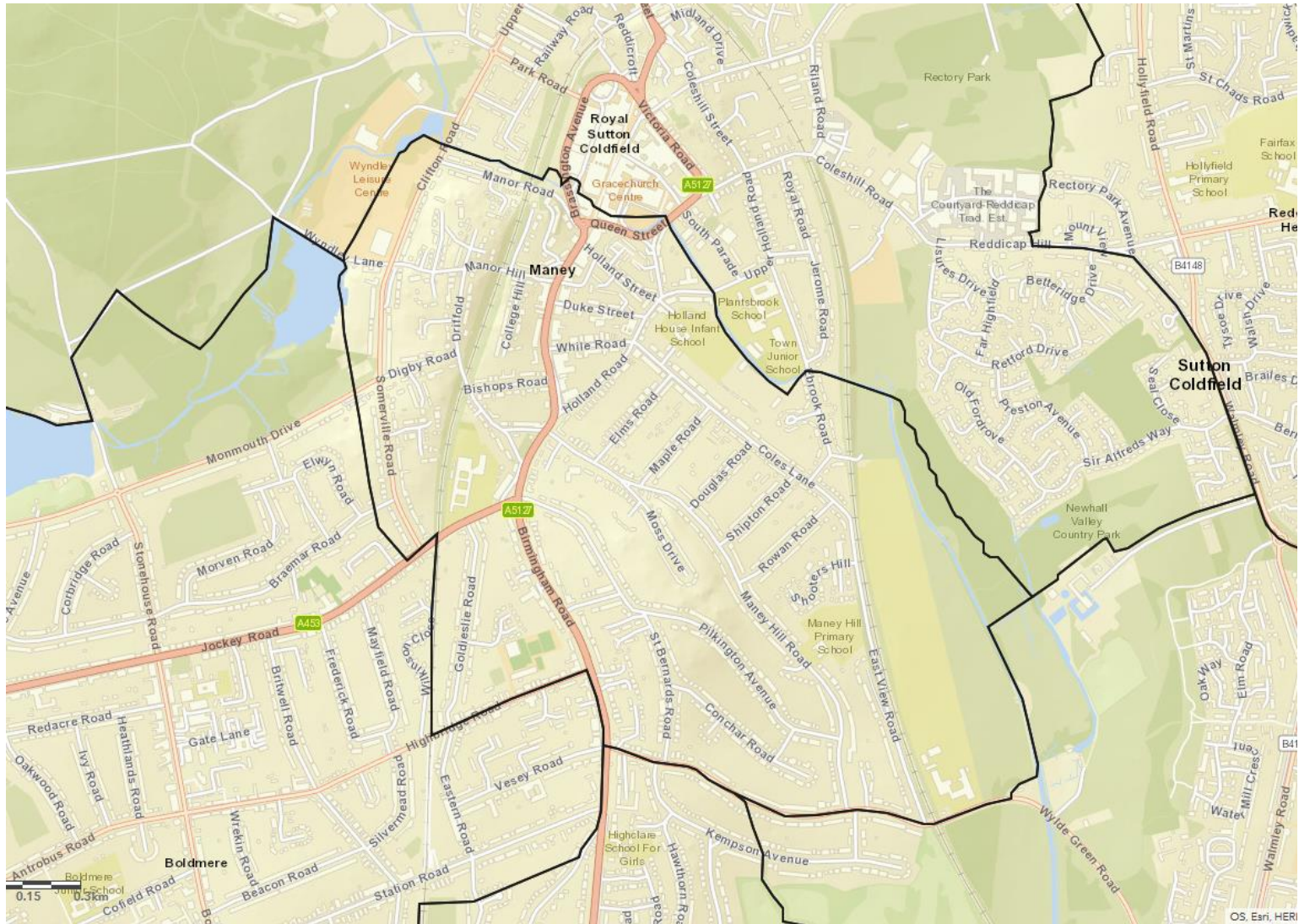


“[Our new vicar should be] someone who listens and values what has gone before but who has the vision to change and build”

¹<https://www.moneywise.co.uk/news/2011-09-26/the-uks-top-10-locations-to-raise-children>

APPENDICES

APPENDIX 1: MAP OF THE PARISH



Source: <https://www.arcgis.com/home/webmap/viewer.html?webmap=67bce0ed36dd4ee0af7a16bc079aa09a>

APPENDIX 2: PHOTOS OF THE VICARAGE



Study



Sitting room



Hall



Dining room



Kitchen



Kitchen



Landing



Master bedroom



Bedroom 2 (there are four further bedrooms)



Back door



Garden



Shower room adjacent to master bedroom
(there is also a large bathroom and separate WC
on the lower landing)

APPENDIX 3: CHURCH ACCOUNTS

**ST PETER'S CHURCH, MANEY
SUTTON COLDFIELD**

**ANNUAL FINANCIAL REPORT AND STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2017**

Charity Number: 1140021

INCUMBENT

**The Revd Canon Dr. M. Rhodes
St. Peter's Vicarage
Maney Hill Road
Sutton Coldfield
B72 1JJ**

BANK

**The Co-operative Bank
PO Box 250
Delf House
Southway
Skelmersdale
WN8 6WT**

INDEPENDENT EXAMINER

Mrs H Tipper (ACA – ICAEW)

TREASURER'S REPORT FOR YEAR ENDING 31ST DECEMBER 2017

The Statement of Financial Activities (Income and Expenditure Account) on page 4 of the accounts shows a total deficit on Unrestricted Funds of £6,755 which includes an unrealised increase in investments value of £2,283. Income from donors, which includes the weekly envelope scheme, regular giving by standing orders, general and special collections and the recovery of tax by Gift Aid, fell this year by £15,081 to £74,754. Of this, Planned Giving fell by £1,202 (or 2.24%) to £52,572. Income from Hall lettings also fell by 6.5% to £15,425 after an exceptionally good year in 2016.

With the drop in income, our charitable giving also reduced to below budget to £3,400. Church Running costs and Maintenance costs were also below budget so that total Unrestricted expenditure fell by 5% from 2016 to £109,605. This enabled us to restrict the operational deficit to £9,038 which, unfortunately, was still £1,500 greater than we had budgeted for. The Fund ended the year at £107,862.

The repairs to the Tower and Church Roof amounted to £94,393 of which we successfully reclaimed VAT of £16,438. The remaining Designated funds at the end of the year were Quinquennial (£6,044), Church Emergency (£50,000), Hall Roof (£30,000), residue of Defibrillator (£324), Stone House, which funds our Youth work, (£216,334), and Church Fabric (£2,832). Because of the large expenditure there was a deficit in Designated funds of £72,844 but this was reduced by unrealised increase in Stone House investments to £61,072.

In Restricted funds we received donations to improve the sound system, particularly in the Hall. We also received donations to set up a Discretionary Poor Fund for Matthew to operate for the parish. The total of Restricted funds is now £1,286. Details of all funds can be seen in Note 11 on page 14.

In some ways 2017 was financially very successful where, for example, the large expenditure that was undertaken was met by reserves set up in 2016. It is disappointing that we are back to a large operational deficit and it appears this could continue in 2018 despite a Stewardship campaign which produced such a good response.

At the end of the year the accounts show total funds of £414,683. The Balance Sheet on page 5 and Note 8 (Investments) on page 13 show where those funds are held with £178,167 on deposit with the Central Board of Finance (CBF) and investments (£213,957) representing longer term funds which are all invested in funds of the CBF.

Paul Jenner

Hon Treasurer

Independent Examiner's Report
To the Parochial Church Council of St. Peter's, Maney

I report to the trustees on my examination of the accounts of St Peter's Maney PCC for the year ended 31st December 2017 which are set out on pages 4 to 15. This examination took place on the 9th March 2018.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A signed copy of this statement is held in the accounts file.

Name: Mrs H Tipper

Relevant professional qualification or membership of professional bodies:

ACA-ICAEW

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2017

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
		£	£	£	2017	2016
		£	£	£	£	£
INCOME from:						
Donations	2,4	74898	16436	3980	95314	323271
Charitable Activities	2,4	18714	0	0	18714	20014
Other Trading Activities	2,4	5438	0	188	5626	6014
Investments	2,4	1517	7857	0	9374	8488
TOTAL INCOME		<u>100567</u>	<u>24293</u>	<u>4168</u>	<u>129028</u>	<u>357787</u>
EXPENDITURE on:						
Raising Funds	3,5	13999	0	6066	20065	18591
Charitable Activities	3,5	95606	97137	520	193263	139530
TOTAL EXPENDITURE		<u>109605</u>	<u>97137</u>	<u>6586</u>	<u>213328</u>	<u>158121</u>
NET INCOME/(EXPENDITURE)		(9038)	(72844)	(2418)	(84300)	199666
GAINS/(LOSSES) ON INVESTMENTS	8	2283	11772	0	14055	9930
NET INCOME		<u>(6755)</u>	<u>(61072)</u>	<u>(2418)</u>	<u>(70245)</u>	<u>209596</u>
TRANSFERS BETWEEN FUNDS	12	0	0	0	0	0
NET MOVEMENT IN FUNDS		<u>(6755)</u>	<u>(61072)</u>	<u>(2418)</u>	<u>(70245)</u>	<u>209596</u>
TOTAL FUNDS AT 1ST JANUARY 2017		114617	366607	3704	484928	275332
TOTAL FUNDS AT 31ST DEC 2017	11	<u>107862</u>	<u>305535</u>	<u>1286</u>	<u>414683</u>	<u>484928</u>

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

BALANCE SHEET AT 31ST DECEMBER 2017

		<u>2017</u>		<u>2016</u>
	Notes	£	£	£
FIXED ASSETS				
Church hall and equipment	7	1		1
Investments	8	213957		199902
		<u>213958</u>	213958	<u>199903</u>
CURRENT ASSETS				
Debtors and payments in advance	9	20200		4153
Cash in Hand		355		242
Balance at bank		10382		7294
Short term deposits		178167		282119
		<u>209104</u>		<u>293808</u>
LIABILITIES: amounts falling due within one year	10	8379		8783
NET CURRENT ASSETS			<u>200725</u>	285025
NET ASSETS			<u>414683</u>	<u>484928</u>
REPRESENTED BY PARISH FUNDS				
Unrestricted			107862	114617
Designated			305535	366607
Restricted			1286	3704
			<u>414683</u>	<u>484928</u>

Approved by the Parochial Church Council on 20th March 2018, where, further to a review of the draft financial statements, the trustees agreed that there were no concerns over the ability to continue as a going concern. A signed copy of this SOFA is held in the accounts file.

.....
 Reverend Canon Dr. M. Rhodes (Chairman)

.....
 G Gomm (Warden)

The notes on pages 6 to 15 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2017

1. PRINCIPAL ACCOUNTING POLICIES

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at fair valuation. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Funds over which the PCC control is limited by statute or the terms of a trust deed, or which are restricted in their use have been defined as "restricted funds". Funds which are controlled by the PCC and over which there are essentially no restrictions as to their use have been defined as "unrestricted funds". Designated funds are unrestricted funds that have been set aside by the PCC for purposes designated by PCC policy. Such designations may be set aside from time to time according to policy decisions.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated Funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Funds Policy

The PCC have decided that, for 2017 onwards, the Unrestricted Funds are intended for short-term investment for income (up to £70,000), 3 months operating expenditure (£30,000), an allowance for a deficit (£11,000) and the remainder, surplus from legacies received in 2016, to be subject to PCC decisions for the time being.

In 2016 the PCC decided that the following will be designated: a buildings fund to allow items from the Quinquennial Report to be implemented together with emergency requirements (£140,000); a church fabric fund for items within the church (£5,000); a hall roof fund for the imminent repair (£30,000) and other small items (£1,100). The accounts show where spending has already taken place within these funds.

Income

All income is included in the Statement of Financial Activities when the PCC is legally entitled to them as income or capital respectively, ultimate receipt is probable and the amount to be recognised can be quantified with reasonable accuracy. Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they are related is received.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2017

Grants received which are subject to pre conditions for entitlements or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Dividends and rents are accounted for when declared receivable, interest as and when accrued by the payer.

All income is accounted for gross.

Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to pay out resources. Expenditure is included on an accruals basis under the following headings; all costs are allocated under a specific category:

Costs of raising funds

These are the costs associated with the PCC's fundraising activities such as parish magazine printing, summer fete and Christmas bazaar event costs and church hall running costs.

Charitable expenditure

Charitable expenditure is analysed between ministry and mission expenditure. Ministry expenditure includes the direct costs of running the church such as the diocesan parish share, church building and service costs. The diocesan parish share expected to be paid over is accounted when due. Mission expenditure includes mission giving and donations, outreach in the community activities, messy church and associated staff costs.

Support costs consist of central management, administration and governance costs such as the independent examiner fees. These are costs which are directly attributable to a specific charitable activity.

Grants and donations payable are accounted for when authorized, when the award of the grant/donation has been specifically communicated to the recipient and when the PCC have agreed to pay the grant/donation without condition, or any condition attaching to the grant/donation is outside the control of the PCC. Grants/donations offered subject to certain conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is accounted for gross.

Tangible Fixed Assets and Depreciation

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Land and buildings owned by the Church are depreciated on a straight line basis over 25 years.

Equipment used within the Church premises is written off when the asset is acquired.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2017

Financial Instruments

The PCC has elected to apply the provision of section 11 “Basic Financial Instruments” and section 12 “Other Financial Instruments” of FRS102 in full to all of its financial instruments.

Debtors which are receivable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Debtors are subsequently measured at amortised cost being the transaction price less any amounts settled and any impairment losses.

Creditors payable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Creditors are subsequently measured at amortised cost being the transaction price less any amounts settled.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2017

2. INCOME

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
	£	£	£	2017	2016
	£	£	£	£	£
Donations:					
Planned Giving	52572	0	0	52572	53774
Collections	5438	0	315	5753	10794
Sundry Donations	2258	0	3600	5858	10159
Legacies	0	0	0	0	211683
Gift Aid Recovered	14486	0	65	14551	20336
VAT Reclaimed	144	16436	0	16580	445
Grants	0	0	0	0	0
Youth Work contributions from Group	0	0	0	0	16080
Total Donations	74898	16436	3980	95314	323271
Charitable Activities					
Fees for weddings and funerals	2949	0	0	2949	3125
Hall lettings	15425	0	0	15425	16503
Magazine Sales	340	0	0	340	386
Total Charitable Activities	18714	0	0	18714	20014
Other Trading Activities					
Magazine Adverts	73	0	0	73	241
Christmas Craft Fayre	2157	0	0	2157	1932
Other Fund Raising Activities	1715	0	110	1825	1870
Solar Panel Income	1329	0	0	1329	1518
Miscellaneous	164	0	78	242	453
Total Other Trading Activities	5438	0	188	5626	6014
Investments					
Dividends	894	7810	0	8704	7933
Interest	623	47	0	670	555
Total Investments	1517	7857	0	9374	8488
TOTAL	100567	24293	4168	129028	357787

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2017

3. EXPENDITURE

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
	£	£	£	2017	2016
	£	£	£	£	£
Raising Funds					
Magazine Costs	165	0	0	165	205
Hall Costs	9341	0	6066	15407	14233
Fundraising Costs	254	0	0	254	183
Support for Raising Funds	4239	0	0	4239	3970
Total Raising Funds	<u>13999</u>	<u>0</u>	<u>6066</u>	<u>20065</u>	<u>18591</u>
Charitable Expenditure					
<i>Resourcing Ministry</i>					
Diocesan Parish Share	68976	0	0	68976	68276
Clergy Expenses	1658	0	0	1658	1847
Cost of Services	3724	0	0	3724	5445
Church Running Costs	10346	0	0	10346	10103
Church Repair & Maintenance	2594	94393	0	96987	15687
Support for Resourcing Ministry	4611	0	0	4611	4220
<i>Resourcing Mission</i>					
Child Mission	229	0	0	229	246
Charitable Giving	3400	0	0	3400	4966
Special Appeals	0	0	380	380	3554
Youth Work	0	2644	0	2644	24451
Miscellaneous	68	100	140	308	735
Total Charitable Expenditure	<u>95606</u>	<u>97137</u>	<u>520</u>	<u>193263</u>	<u>139530</u>
TOTAL	<u>109605</u>	<u>97137</u>	<u>6586</u>	<u>213328</u>	<u>158121</u>

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2017

4. INCOME for 2016

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2016
	£	£	£	£
Donations:				
Planned Giving	53774	0	0	53774
Collections	6540	0	4254	10794
Sundry Donations	10059	100	0	10159
Legacies	211683	0	0	211683
Gift Aid Recovered	19462	0	874	20336
VAT Reclaimed	445	0	0	445
Grants	0	0	0	0
Youth Work contributions from Group	0	16080	0	16080
Total Donations	<u>301963</u>	<u>16180</u>	<u>5128</u>	<u>323271</u>
Charitable Activities				
Fees for weddings and funerals	3125	0	0	3125
Hall lettings	16503	0	0	16503
Magazine Sales	386	0	0	386
Total Charitable Activities	<u>20014</u>	<u>0</u>	<u>0</u>	<u>20014</u>
Other Trading Activities				
Magazine Adverts	241	0	0	241
Christmas Craft Fayre	1932	0	0	1932
Other Fund Raising Activities	1870	0	0	1870
Solar Panel Income	646	872	0	1518
Miscellaneous	5	0	448	453
Total Other Trading Activities	<u>4694</u>	<u>872</u>	<u>448</u>	<u>6014</u>
Investments				
Dividends	736	7197	0	7933
Interest	476	79	0	555
Total Investments	<u>1212</u>	<u>7276</u>	<u>0</u>	<u>8488</u>
TOTAL	<u>327883</u>	<u>24328</u>	<u>5576</u>	<u>357787</u>

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2017

5. EXPENDITURE for 2016

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2016
	£	£	£	£
Raising Funds				
Magazine Costs	205	0	0	205
Hall Costs	9505	0	4728	14233
Fundraising Costs	183	0	0	183
Support for Raising Funds	3970	0	0	3970
Total Raising Funds	<u>13863</u>	<u>0</u>	<u>4728</u>	<u>18591</u>
Charitable Expenditure				
<i>Resourcing Ministry</i>				
Diocesan Parish Share	68276	0	0	68276
Clergy Expenses	1847	0	0	1847
Cost of Services	5445	0	0	5445
Church Running Costs	10103	0	0	10103
Church Repair & Maintenance	6256	8166	1265	15687
Support for Resourcing Ministry	4220	0	0	4220
<i>Resourcing Mission</i>				
Child Mission	246	0	0	246
Charitable Giving	4966	0	0	4966
Special Appeals	0	0	3554	3554
Youth Work	0	24451	0	24451
Miscellaneous	59	676	0	735
Total Charitable Expenditure	<u>101418</u>	<u>33293</u>	<u>4819</u>	<u>139530</u>
TOTAL	<u>115281</u>	<u>33293</u>	<u>9547</u>	<u>158121</u>

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2017

	<u>2017</u>	<u>2016</u>
<u>6. STAFF COSTS</u>	£	£
Wages and salaries	<u>15397</u>	<u>20625</u>

No member of the PCC received any remuneration or reimbursement of expenses other than the Vicar as shown in Note 3. 2016 includes Youth salary less contributions from the other Group churches.

7. TANGIBLE FIXED ASSETS

	£	£
Cost of Church Hall Building	23902	23902
Less accumulated depreciation	23901	23901
	<u>1</u>	<u>1</u>
Net Book Value at 31 st December 2017	<u>1</u>	
Net Book Value at 31 st December 2016		<u>1</u>

8. INVESTMENTS

	£	£
Valuation as at 1 st January 2017	199902	189972
Increase/(Decrease) in valuation	14055	9930
Investments/(Disposals)	---	---
Valuation at 31 st December 2017	<u>213957</u>	<u>199902</u>
Government stocks	---	---
1,681 shares in CBF investment fund	27568	25285
Stone House – 6,525 shares in CBF investment fund	106987	98129
Stone House – 58,392 shares in CBF property fund	79402	76488
	<u>213957</u>	<u>199902</u>

9. DEBTORS

	<u>2017</u>	<u>2016</u>
	£	£
Gift Aid Recoverable	3464	3826
Holy Trinity Contribution for Youth Work	---	159
Solar Panel Feed-in-Tariff	156	168
VAT Reclaim	16580	---
	<u>20200</u>	<u>4153</u>

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2017

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2017</u>	<u>2016</u>
	£	£
Gas Accrued	612	507
Electricity Accrued	134	233
Clergy Expenses	758	631
BDBF Assigned Fees	770	1065
HMRC PAYE Tax Owed	329	768
Copier Usage Charge	70	70
Advanced Receipts for Weddings	---	659
Committed Donations to Charities	3167	4850
Organ Tuning	312	---
Retained for Roof Repairs	1777	---
Organists Fees	450	---
	<u>8379</u>	<u>8783</u>
	=====	=====

11. MOVEMENT IN FUNDS

	Balance 1/1/2017	Income	Expenditure	Transfers	Capital Movements	Balance 31/12/2017
	£	£	£	£	£	£
Restricted Funds						
Hall Improvements	3256	110	(3366)	0	0	0
Choir	448	78	0	0	0	526
Discretionary Poor Fund	0	600	(140)	0	0	460
Sound System	0	3000	(2700)	0	0	300
Harvest Auction for Malawi	0	380	(380)	0	0	0
	<u>3704</u>	<u>4168</u>	<u>(6586)</u>	<u>0</u>	<u>0</u>	<u>1286</u>
	=====	=====	=====	=====	=====	=====
Unrestricted Funds						
<i>Designated Funds</i>						
Sale of Stone House	199349	7858	(2644)	0	11772	216335
Quinquennial Fund	83952	16436	(94344)	0	0	6044
Church Emergency Fund	50000	0	0	0	0	50000
Hall Roof	30000	0	0	0	0	30000
Defibrillator	324	0	0	0	0	324
Church Fabric	2882	0	(50)	0	0	2832
Fellowship Donation	100	0	(100)	0	0	0
	<u>366607</u>	<u>24294</u>	<u>(97138)</u>	<u>0</u>	<u>11772</u>	<u>305535</u>
General Fund	114617	100567	(109605)	0	2283	107862
	<u>484928</u>	<u>129029</u>	<u>(213329)</u>	<u>0</u>	<u>14055</u>	<u>414683</u>
	=====	=====	=====	=====	=====	=====

The Hall Improvement Fund came from grants and donations specifically to improve the fabric of the Hall. During 2017 the final part of the project was completed and the fund spent up. In 2016 the Choir Fund was moved to the PCC account. The Discretionary Fund for the Poor is the result of anonymous donations for the Vicar to use at his discretion. The Malawi fund was the result of the Harvest Auction special appeal which attracted Gift Aid.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2017

The Stone House fund continues to support the Youth work in the parish; in 2017 a dedicated Youth Worker was employed. The increase in fund value was due to the large increase in the value of the underlying investments and due to 6 months of us not having a Youth Worker. The Quinquennial Fund was used for the repairs to the tower and the roof, and for an upgrade to the roof alarm system. The Fellowship donation was used to purchase bibles for Maney Hill School.

12. TRANSFERS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
There were no transfers between funds.				
Total Raising Funds	-	-	-	-

13. ANALYSIS OF NET ASSETS BY FUNDS

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL	
	£	£	£	2017	2016
	£	£	£	£	£
Tangible Fixed Assets	1	0	0	1	1
Investments	27568	186389	0	213957	199902
Debtors due within one year	3699	16436	65	20200	4153
Short Term Deposits	71297	104799	2071	178167	282119
Cash	355	0	0	355	242
Bank	10382	0	0	10382	7294
Creditors due within one year	(5440)	(2089)	(850)	(8379)	(8783)
	<u>107862</u>	<u>305535</u>	<u>1286</u>	<u>414683</u>	<u>484928</u>

14. ANALYSIS OF SUPPORT COSTS

	Raising Funds	Resourcing Ministry	TOTAL 2017	Raising Funds	Resourcing Ministry	TOTAL 2016
	£	£	£	£	£	£
Parish Administrator	4024	2683	6707	3781	2521	6302
Printing & Stationery	162	1454	1616	139	1250	1389
Telephone & IT	53	474	527	50	449	499
Governance	---	---	---	---	---	---
	<u>4239</u>	<u>4611</u>	<u>8850</u>	<u>3970</u>	<u>4220</u>	<u>8190</u>

The administrator's time is split 60% managing hall lettings and 40% resourcing ministry; equipment and materials are split 10% raising funds and 90% on resourcing ministry.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2017

15. DONATIONS TO CHARITIES 2017

	Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	<u>Total</u>
	£	£	£
Charitable Giving from PCC			
Malawi	500		500
Water Aid	500		500
Fight for Sight UK	500		500
Refugee Council	500		500
Carpenters Arms	500		500
St Basils	500		500
Mothers Union (from Sunday Coffee)	300		300
Discretionary	100		100
	<u>3400</u>	<u> </u>	<u>3400</u>
	=====	=====	=====
Charitable Giving from Special Collections (including Gift Aid)			
Malawi (Harvest Auction)		380	380
	<u> </u>	<u>380</u>	<u>380</u>
	=====	=====	=====
Other Charities (not in accounts)			
Bible Society (Advent)			37
Songs for Syria (Christmas Collections)			518
Christian Aid			2952
Children's Society			999
Church Army (Lent Lunches)			496
Church Missionary Society (Concert)			808
USPG (Lent Courses)			330
Mothers Union AFIA (Festival & Teas)			286
Church Army (Cake Sale)			135
Church Army (Carol Singing)			233
	<u> </u>	<u> </u>	<u>6794</u>
	=====	=====	=====
TOTAL	<u>3400</u>	<u>380</u>	<u>10574</u>
	=====	=====	=====

The items in the Unrestricted fund represent the charities chosen by the PCC for the church's annual giving. This is determined from the formula of 10% of relevant net income. Relevant net income is calculated from total unrestricted general income, less apportionment, less VAT reclaimed, less grants for expenses. In addition a proportion of Sunday coffee donations is given to Mothers' Union.